

**VENUE SPEC**

**MUNCH**

Valid from January 2024



# WELCOME TO MUNCH

In addition to being one Europe's leading museums , MUNCH houses three purpose-built event venues, designed to host live music, performances, talks, seminars, film screenings and more.

Enclosed within this document are comprehensive details and specifications for each venue. It is recommended that thorough consideration be given to the information presented herein, as it is anticipated to address the most frequently encountered queries preceding your event. In the event that any inquiries persist, we invite you to contact our team without hesitation.

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# LOCATION

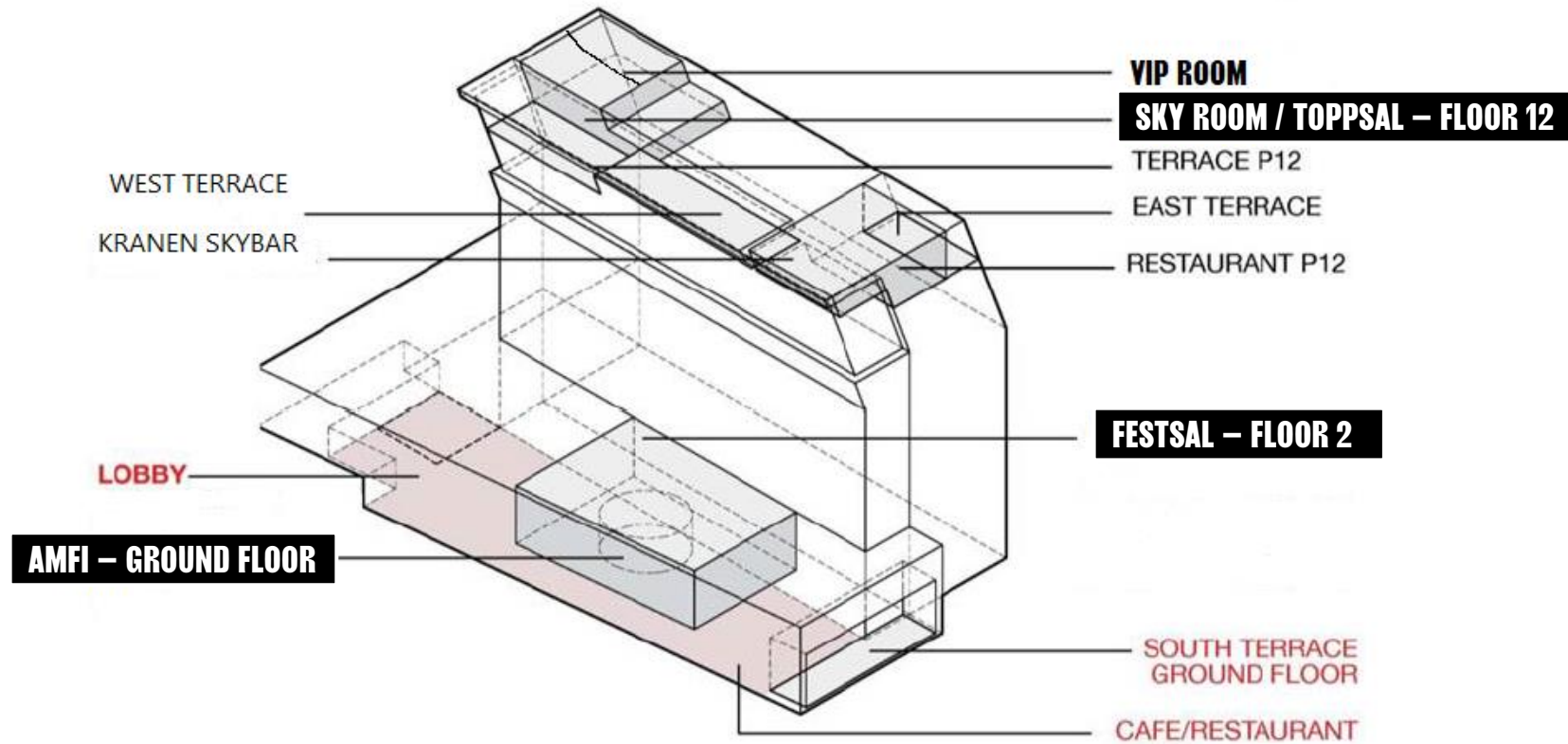
MUNCH is situated on the waterfront, in a bustling neighborhood, at the heart of Oslo's city center, offering close proximity to a variety of amenities and services

**MUNCHMUSEET**  
**Edvard Munchs Plass 1**  
**0194 Oslo**



# THE BUILDING

MUNCH houses three event venues: AMFI, FESTSAL and SKY ROOM, respectively located on the ground floor, 2nd and 12th floor:



# ACCESS TO THE BUILDING

There are three possible ingress/ egress routes to the building:

**1) Main entrance:** Double doors H2,66m x W2,02m

**2) West entrance:** Double doors H2,63m x W2,02m + single door H2,02m x W1,11m

2x elevators directly from street level on the west side of the building with minor thresholds.

Elevator dimensions: H2m x W1m x D2mdoors

Weight limitation: 1200 kg

*Note! These elevators only reach the 3rd floor of the building, This covers events in FESTSAL, AMFI as well as dressing rooms.*

**3) Staff entrance:** Single door H1,98m x W1,53m

From this entrance there is 1x elevator directly from street level with minor thresholds.

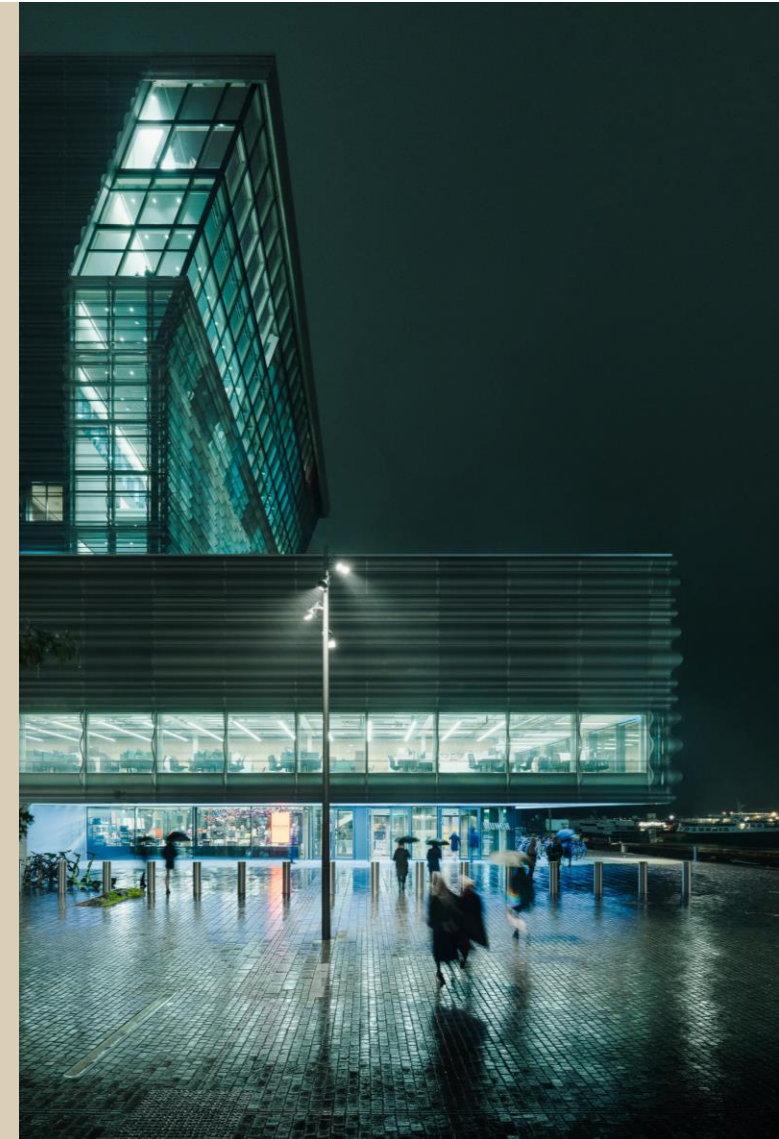
*Note! Narrow corridor and door with dimensions H2,04m x W1,41m between entrance and elevator.*

Elevator dimensions: H1,9m x W1,6m x D2m

Weight limitation: 1200 kg

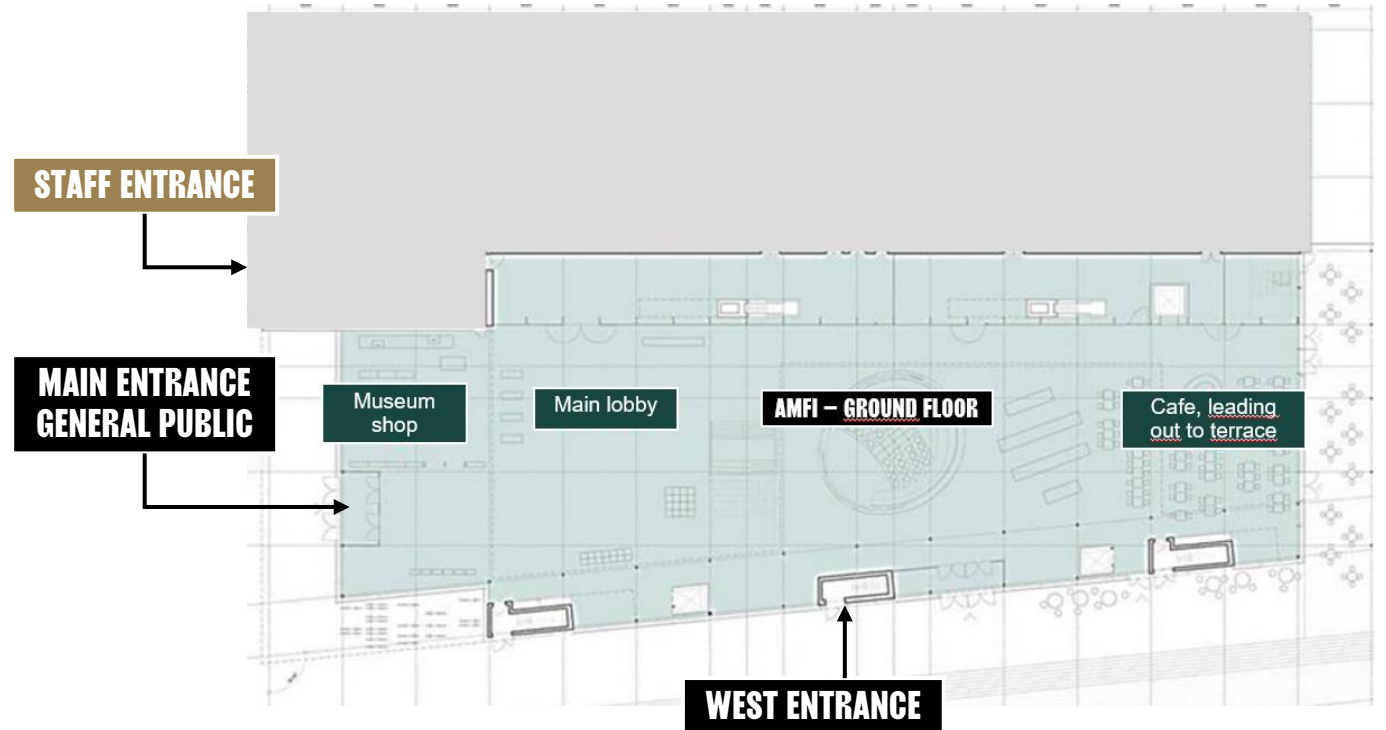
This elevator reaches the 12th floor and is used for events in the SKY ROOM.

*Note! Museum staff also use this elevator. Account for extra time during load-in and load-out, especially during office hours.*



# PUBLIC ACCESS

- There are two ways to **enter/exit the building for guests** – either through our main entrance or through the west entrance
- **Public access** to our venues is through the museum's main entrance.
- Please note that guests or organisers will not be given access to the **museum's exhibition areas** unless specifically agreed upon in advance.



# FESTSAL

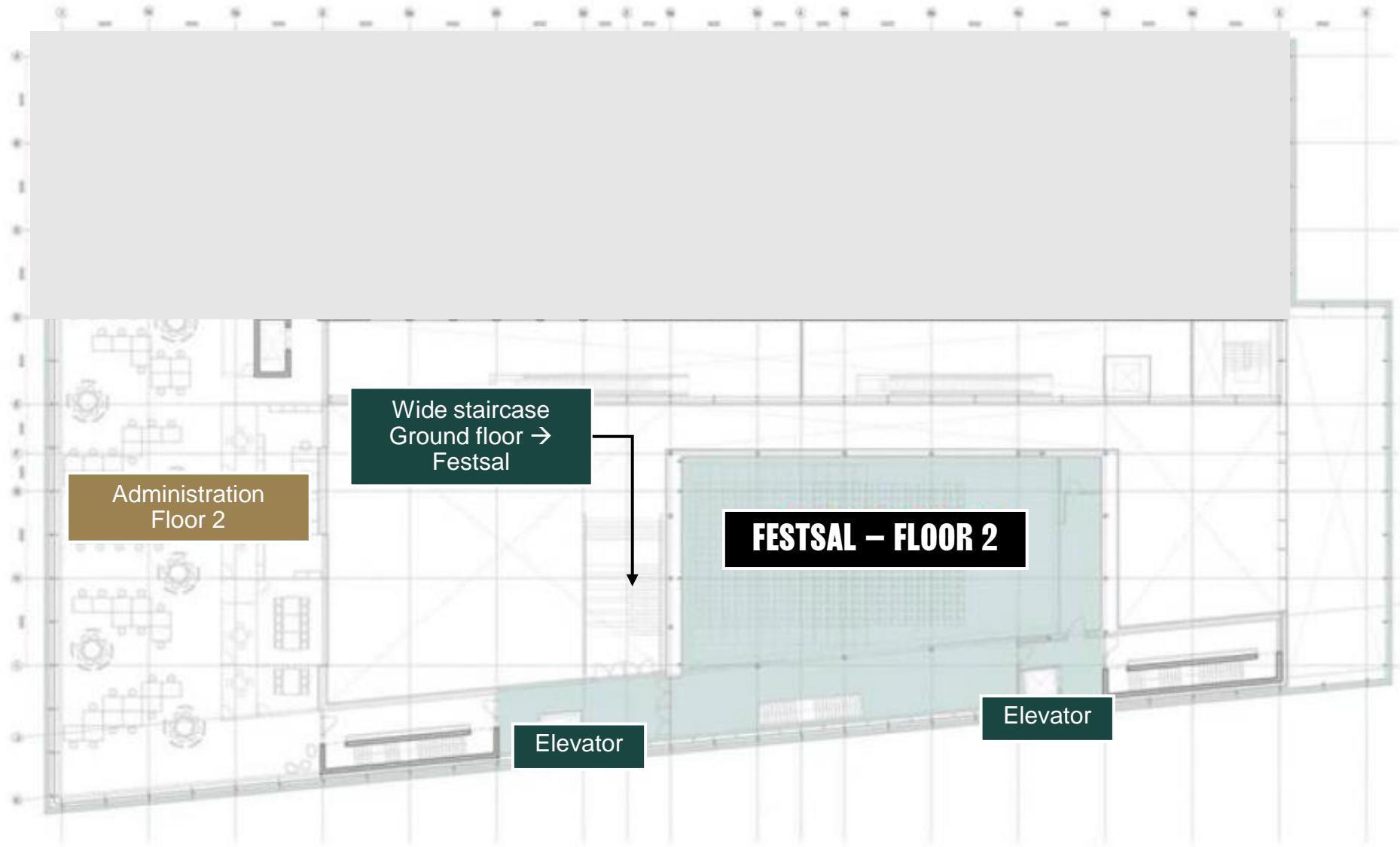
MUNCH's largest venue offers a unique setting and world-class acoustics. Thanks to its elegant flooring, wood panelling which imitates the building's wave-like exterior, and west-facing windows, this hall is an excellent venue for live music performances. The motorized ceiling set-up allows for great flexibility in the use of suspended screens and technical equipment.

**[Full Technical Specifications here](#)**

- Located on Floor 2, accessible through a wide staircase from the lobby
- Elevators for audience with disabilities or participants in wheel chairs are also available
- Size: 480 m<sup>2</sup>
- 500 standing / 350 seated / 274 bleacher style
- 160 guests round tables set up
- 16:9-format screens on 2 walls
- Panasonic 20K ANSI projectors
- Modern sound and light rig
- Steinway D-274 concert grand piano
- Acoustic drapes







Administration  
Floor 2

Wide staircase  
Ground floor →  
Festsal

**FESTSAL – FLOOR 2**

Elevator

Elevator

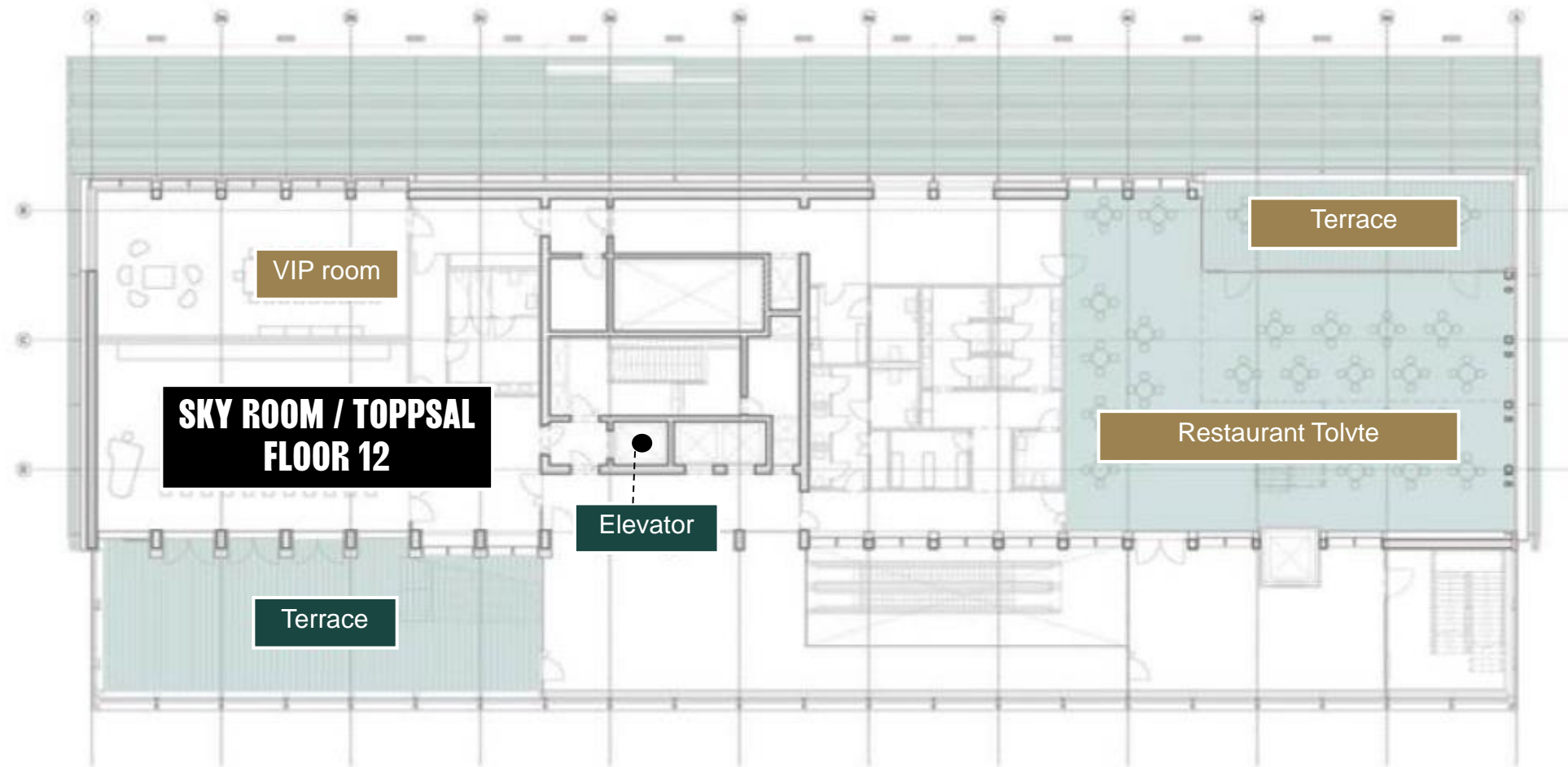


# SKY ROOM / TOPPSAL

Offering access to a private, west-facing rooftop terrace, our Sky Room (aka Toppsal) is a perfect setting to host extraordinary events. The breathtaking panorama of the fjord and the City of Oslo adds an extra layer of exclusivity to events held in this venue.

- Floor 12: audience access through the same route as museum visitors, through a separate speed gate in the security check
- Size: 160 m2
- 150 standing / 110 seated
- 64 guests round table set up
- 16:9-format screen
- Panasonic 20K ANSI lumen laser projector
- Modern sound and light rig





**SKY ROOM / TOPPSAL  
FLOOR 12**

VIP room

Elevator

Restaurant Tolvte

Terrace

Terrace

# AMFI

MUNCH's intimate circle-shaped hall provides a very special setting for any event. This unique amphitheatre, situated in the middle of the lobby, has movable chairs that allow for alternative seating formats. Sets of translucent, or opaque drapes can be used to alter, or block the view into the venue.

- Ground floor
- Size: 60 m<sup>2</sup>
- 48 seated guests
- Surround sound
- 16:9-format screen
- Panasonic 20K ANSI projector





Museum shop

Main lobby

**AMFI – GROUND FLOOR**

Cafe, leading out to terrace

# PARKING

- MUNCH offers no parking facilities. Public parking is available in Bjørvika and Oslo Central Station.
- Parking for buses, trailers and other larger vehicles is only available at off-site locations and will incur charges. Parking must be organized well ahead of the event. MUNCH's team can assist organisers if need be.
- Load in / drop off / pick up of equipment is possible and is preferably done through the west entrance, vehicles can stop in front of the entrance for a short periods of time. The main public entrance can also be used outside museum opening hours.



# STORAGE

- There is **limited storage** space for larger production cases, scenography, extra furniture etc at MUNCH. Please keep this in mind while planning your event at MUNCH and discuss with a production manager to find solutions.
- MUNCH will not take responsibility for any external equipment stored at our venue without this being agreed upon in advance.
- Please note that we do not allow suitcases, large back packs, umbrellas, animals, baby strollers, sharp objects, weapons or food and drinks for guests beyond the security check point leading into the exhibitions.



# STAFF

## VENUE CREW:

Unless specified otherwise, MUNCH will supply standard venue staffing consisting of:

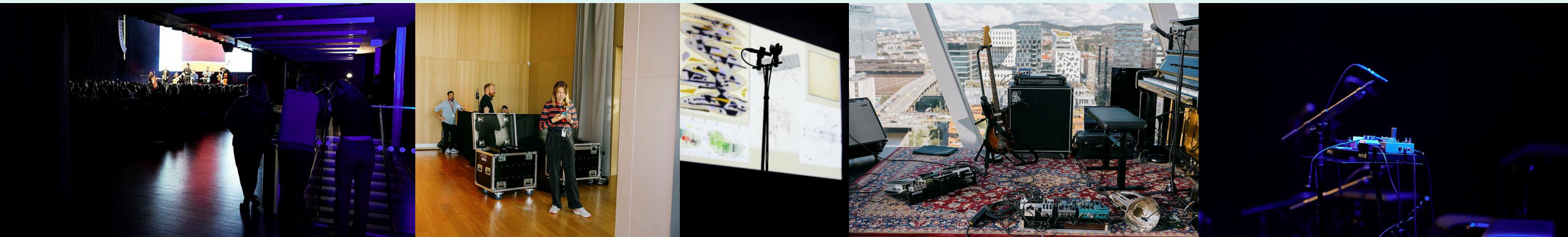
- 1x production manager and venue manager on show day
- 1x venue host/crew
- 1x sound engineer
- 1x light engineer

**Upon arrival, the event's dedicated venue manager will welcome organisers and do a walk through tour of the venue and backstage facilities.**

## STAGE CREW AND LOADERS:

MUNCH can hire stagehands, riggers etc when needed. This will be hired externally and create a cost. Usually 2x stagehands are sufficient to assist a normal production, but this is be agreed to in advance.

*A standard shift for MUNCH representatives is 8 hours from start to finish. Overtime pay will incur for local crew once a shift goes over 8 hours.*





# PRODUCTION

## **PYRO / CO2 CANONS / CONFETTI:**

Given its nature as a museum, our facility is subject to certain limitations and regulations. Open flames are strictly prohibited on the premises. Nevertheless, specific permissions can be granted for special effects, such as pyrotechnics, confetti, CO2 cannons, or similar elements, through a thorough risk assessment by our production manager, in collaboration with our head of event security. MUNCH will assess the feasibility of the request of if granted, define under which conditions such effects may be used. It is essential to acknowledge that MUNCH reserves the right to reject any requests of this nature should the provided documentation or information be deemed insufficient or fail to be communicated within a reasonable timeframe.

## **BARRIERS:**

MUNCH has no in-house stage barriers. MUNCH will provide Mojo Barriers ® if deemed a necessary safety precaution and/or if specially requested by artist or production.

The barriers will be rented from, and set up by an local private security company.

**DB LIMITS:** 99 LAeq, 15min.

**BACKLINE:** Two in-house grand pianos are available:

Steinway grand piano – model D274 with standard tuning 442 Hz.

Please note that this piano can only be used in FESTSALEN. Use of this instrument it will incur extra costs and a piano tuner will need to be booked in advance.

Steinway grand piano – model C

Please note that this piano currently is placed in storage on the 12th floor, and use of this instrument will incur extra costs, to move and tune the piano.

MUNCH will hire professional movers and piano tuners for these tasks.

*Note! We do not allow preparation of our grand pianos unless described in detail in advance and approved by our Technical Manager. Please adress this early on if this is a crucial part of the performance.*

**INTERNET:** Wireless internet is available throughout the venue, network and password will be given out upon arrival on day of show. For internet and streaming for production purposes, please see *Technical Specifications*.

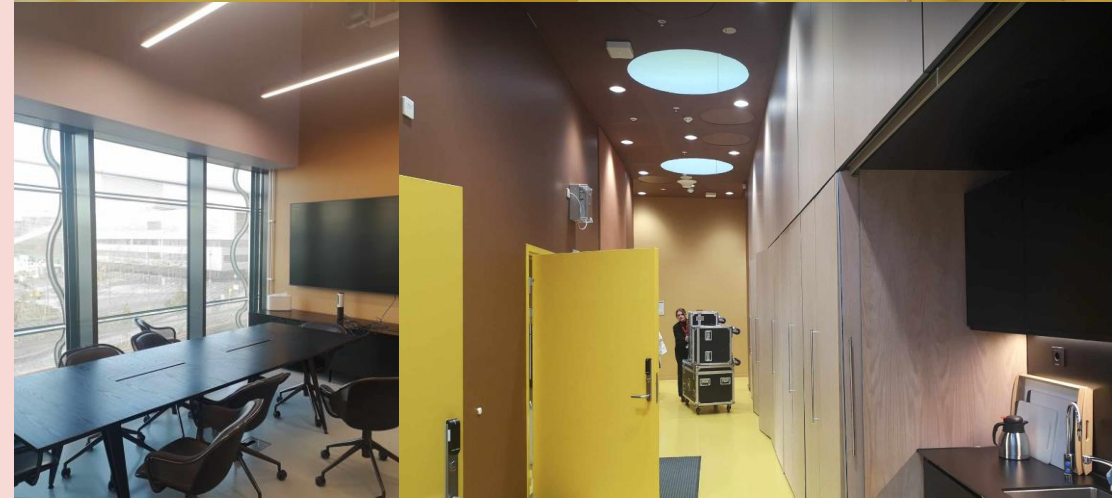
**CURFEW:** MUNCH general practice is to aim to finish shows by 11:00 pm, unless another curfew is agreed in advance. Backstage facilities will normally be closed off one hour after show end.

# BACKSTAGE / DRESSING ROOMS

The backstage facilities and dressing rooms are located on the 3rd floor and offer easy access to FESTSALEN via staircase/elevator. For access to the SKY ROOM / TOPPSALEN on the 12th floor an escort will be provided.

There are **two private dressing rooms** (one lockable) and one large open area available. The dressing rooms are comfortably air conditioned / heated, and have, or are close to, kitchen facilities with running water and fridge. There are toilets nearby, located in a shared space. There are no showers in the backstage area, however there are showers in the building that can be used. Our production manager will facilitate this for you as well as supply towels upon request. We can also organize for a **separate production office** upon request, this must be a subject to advance.

Please address any requirements or concerns to our production manager and they will sort out the best solution for your event.



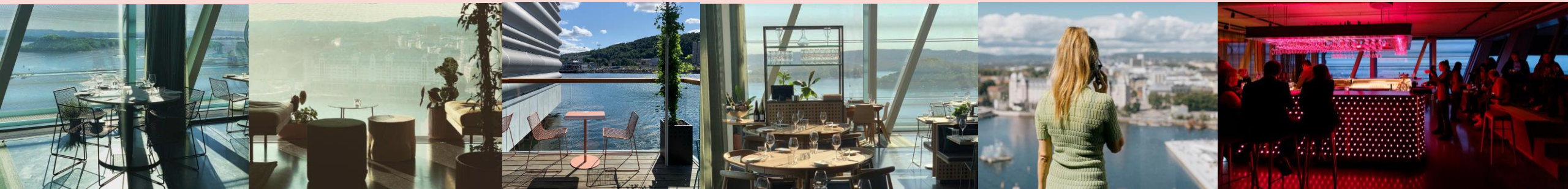
# HOSPITALITY

**CATERING:** MUNCH aims to please and meet hospitality requirements within reason. There are two excellent dining facilities in house – **MUNCH Deli** a café the ground floor, and **Tolvte**, a casual dining restaurant on the 12th floor, as well as a spectacular cocktail bar at the very top of the building. The operators of these establishments also cater events and backstage hospitality, reach out for the latest menus and prices.

**SMOKING:** Please note that the entire venue is a non-smoking facility, in accordance with Norwegian law. This includes performance and backstage areas.

**HOTEL & ACCOMODATION:** Thanks to MUNCH's central location, there are numerous hotels located within walking distance of the venue. Production Managers will gladly suggest different accommodation options for artists and touring staff.

**MERCHANDISE:** As we have a museum shop on site, we have some guidelines when it comes to selling of items/merchandise. If relevant, travelling productions and external parties are free to sell items related to their performance, such as CD's and vinyl records. This can be set up within the performance areas. For clothing merchandise our shop would need to be involved, if the activity takes place within opening hours. Outside our shop's opening hours this is more flexible – please reach out to our production manager in advance to make a plan for this.



# SECURITY

Guests experience and security is one of MUNCH's top priorities. MUNCH's Security Department is responsible for all aspects relating to safety and security in the building. The building has advanced security and surveillance systems and is monitored round the clock by security operators, from a dedicated control centre on the premises. MUNCH maintains a close collaboration with local emergency management agencies.

As such Munch Museum will take measures to maintain the safety and security of the venue, guests and visitors during the event. MUNCH's production managers perform risk assessments for all events, alongside MUNCH's senior event security advisor. Necessary measures and staffing are then taken and implemented to address the needs uncovered in the assessment. If guests, participants, or artists have special security requirements, organizers are required to inform MUNCH well in advance of the event.

## **FIRST AID:**

All security and event staff at MUNCH is trained in first aid as well as fire and emergency procedures. Staff are also trained to use the first aid stations and defibrillators which are located throughout the building.

We do not hire dedicated first aid personnel to be present during events, unless this is especially specified by the organizer and ordered in advance.

MUNCH's central location allows for easy access and a rapid response time for emergency services. The nearest 24-hour pharmacy is within a 5-minute walk.

## **SHOW STOP ROUTINE:**

In the unlikely case that an event must be interrupted. MUNCH will take responsibility for stopping the event and the venue manager will implement pre-defined procedures. MUNCH's production manager can go through this procedure with co-organizers in advance, if desired.

**WONDERING WHAT AN EVENT  
MIGHT LOOK LIKE AT MUNCH?**

**EXPLORE A SELECETION OF  
PERFORMANCES BELOW**





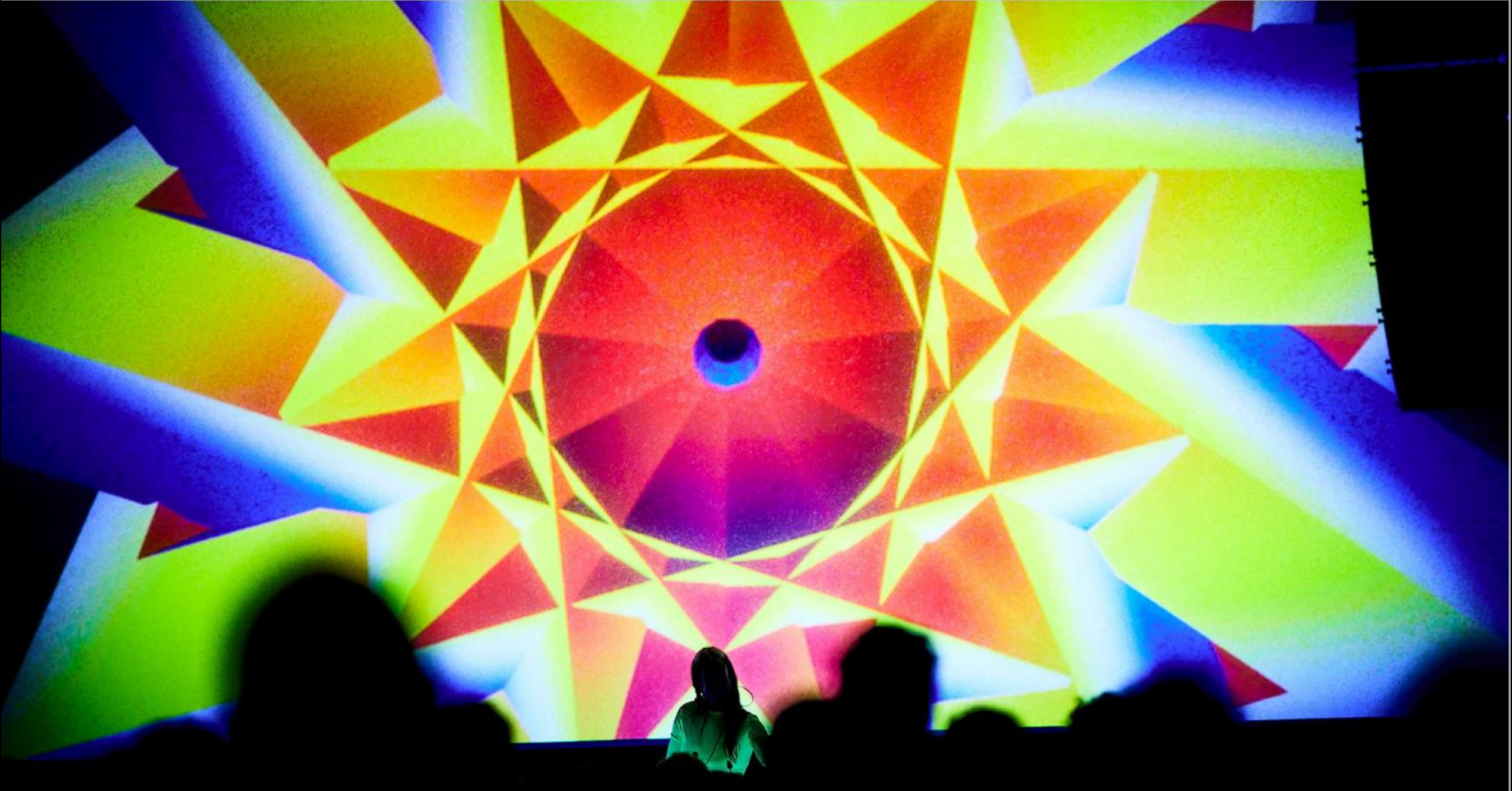














Mette Henriette



Angel Bat Dawid & the Brothahood

**WELCOME TO**

**MUNCH**